Bacchus Marsh Little Athletics Centre

Position Description

Position Title:	SPECIAL COMPETITION

Purpose of position:

The Centre Team Manager is the person to coordinate and manage all aspects of athletes participating in special competition events including Open Days and Region and State events.

Compulsory Requirements:

- Current WWCC (or exemption as serving Police Officer or Registered as a working teacher with a current VIT registration).
- Signed Child Safe Code of Conduct.
- Undertakes the role in good faith and honestly at all times.
- Act in the best interests of the Centre at all times.

Desirable Attributes:

- Able to build relationships.
- Sound communication skills.

Specific Duties Include but Are Not Limited To:

- Be familiar with the LAVic Competition Rules and Regulations and management of the processes associated with actual competition.
- Confirm that all participants entered in the Region/State event have met the qualifying requirements.
- Make sure all athletes that are representing the Centre are in correct Centre Uniform.
- Be prepared to handle aspects of paperwork required to assist athletes at the events (including clash of event forms, etc).
- Coordinate with the Officials Officer to ensure that all families with competing athletes are assigned to the appropriate Parent Duty Roster, in accordance with the commitment made during registration for Region/State events.
- On the day/s of the Region/State Competition come well prepared, and represent the Centre and athletes in situations that may arise (protests, query on paperwork submitted, call room issues etc).